

**TOWN OF FARMINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday, September 23, 2013
356 Main Street, Farmington, NH**

Selectmen Present: Charlie King, Paula Proulx, Arthur Capello, Matt Scruton (6:07pm) and Jim Horgan

Town Staff Present: Town Administrator Keith Trefethen, Police Chief Kevin Willey, Recreation Director Rick Conway, Water & Waster Water Superintendent Dale Sprague

Public Present: Ed Leonard, Robert Williams, James O'Neil

Chairman King called the meeting to order at 6:05pm.

At 6:05 Charlie King motion to go into non-public under RSA 91A-3 II (b) Interview Candidates for Police Officer Position 2nd Arthur Capello. Roll Call Charlie King (yes) Paula Proulx (yes) Arthur Capello (yes) Jim Horgan (yes). At 6:07 Matt Scruton arrived at session.

At 7:06pm the Board came back into public session.

1. Review of Minutes:

MOTION Horgan second King "approve public minutes of August 26, 2013" Passed 5-0

MOTION Horgan second King "approve non-public minutes A&B of August 26, 2013" Passed 5-0.

MOTION Proulx second Horgan "approve minutes of September 9, 2013 as corrected" passed 4-0-1 (King)

MOTION Capello second King "approve non-public minutes A, B, & D of September 9, 2013" passed 5-0.

MOTION Horgan second Proulx "approve non-public minutes C of September 9, 2013 as amended" passed 4-0-1 (King)

2. Public Comment:

None Taken

3. Discussion with Wright Pierce of Sewer Project

Ed Leonard from Wright Pierce discussed with the Board the Memo of September 20, 2013 (see attachment) to discuss the Sewer Project along with events that have transpired as the project is coming to completion. Major discussion took place on Effluent Disposal Sites. Board felt that the expansion of 1A was reasonable and that possible changing of flow rates on the site may mitigate future needs for other identified disposal sites being constructed. They asked Ed to move forward with this view with DES. The Board also discussed with the remaining funding in the project about the future expansion of water

lines. The Board felt that Survey and Engineering for expansion on Route 153 to Route 11 was a reasonable task with some of the remaining funds.

4. Discuss Property on Baxter Lake

Board moved this subject matter up next and spoke with Robert Williams and James O'Neil on property the town has acquired by Tax Deed on the island in Baxter Lake. Mr. Williams is an abutter to this property and is concerned about the condition of the property and the activity transpiring on the site. He is also interested in purchasing the property. The Board asked the Town Administrator to notify the Police about the activity on the site and perhaps gets some oversight to minimize the improper activity. The Board wants to see what options they may have to sell this property and if other properties may be ready to be sold as well. The Board is leaning towards auctioning the property instead of sealed bid and asked the Administrator to review alternatives.

5. Discuss Sarah Greenfield remaining vacant properties

EDC Chairman Young could not make the meeting due to a scheduling conflict. The purpose of the discussion was to determine what action the town will be taking moving forward to sell these remaining lots. ***MOTION Capello second Horgan "determine the cost of a commercial appraiser to have these lots appraised" passed 4-1.***

6. Superintendent of Public Works Job Description

The Board reviewed draft #2 of a Job Description for Superintendent of Public Works. ***MOTION Capello second Horgan "approve the Job Description as reviewed" passed 5-0.***

7. PILOT Agreement with Frisbie on Family Care of Farmington

The Board reviewed the Draft Pilot Agreement that had been provided to the Town Attorney for comment as requested by the Board at their business meeting of September 9th. The changes were identified by the Administrator who also indicated that this agreement as modified was sent to Frisbie Hospital for comment. Comments from the Hospital were favorable on the changes but that the trustees would still need to approve. ***MOTION Capello second Horgan "approve the draft PILOT Agreement as reviewed by the Town Attorney" passed 5-0.***

8. Fire Escape @ Town Hall

The escape on Blouin Ave is in need of repair. Estimate from a fabricator was to remove and replace with new for \$5,000. Fire Chief indicated that Escape is not necessary because building is sprinkled and other avenues of egress are available. ***MOTION Horgan second King "remove fire escape provided written approval from the Fire Chief is provided" passed 5-0.***

9. Any Other Business

The Board would like to have a written response to matters identified by the Auditors in the Audit Report when these housekeeping issues are resolved. Vice Chairman Proulx reminded her colleagues of their responsibility on the CIP Review. Administrator will

send an e-mail reminder to the Board. The Board agreed to move their Business meeting to Tuesday October 15 as a result of the Columbus Day Holiday on the 14th.

At 9:45pm, Charlie King motioned to go in non-public under RSA 91A.3.II (a) for the purpose of discussing a public employee, 2nd Horgan. Roll call – Matt Scruton (yes), Paula Proulx (yes), Arthur Capello (yes) Jim Horgan (yes), Charlie King (yes).

At 9:54pm, the Board came back into public session.

At 9:55pm, Arthur Capello motioned to go in non-public under RSA 91A.3.II (e) for the purpose of discussing possible litigation, 2nd Jim Horgan. Roll call – Matt Scruton (yes), Paula Proulx (yes), Arthur Capello (yes) Jim Horgan (yes), Charlie King (yes)

At 9:58pm, the Board came back into public session.

10. Adjournment

MOTION Scruton second Capello “to adjourn” passed 5-0 @ 9:59PM

Respectfully Submitted,

Keith M. Trefethen
Town Administrator

Chairman, Charlie King

Jim Horgan

Paula Proulx

Arthur Capello

Matt Scruton